

## **Bylaws of IERE**

### **Bylaw Article 1: Qualifications and Rights of Members**

#### **<Executive Members>**

The Executive members shall be organizations. The qualification as the Executive member shall be to donate the annual fee of USD 6,000 and to contribute to the IERE activities such as to take the initiative in hosting or co-hosting General Meetings, Workshops, and the other IERE events as set forth in Article 10 of the Bylaws. The Executive members are expected to send participants, including representatives, to the substantial numbers of these activities.

The Executive members shall receive the following benefits:

- Being eligible for election to the Board as representatives
- Organizing the IERE conferences with the support from the Central Office
- Proposing the activities as set forth in Article 10 of the Bylaws
- Participating in all the IERE activities as set forth in Article 10 of the Bylaws
- Accessing exclusive information via the IERE website

#### **<Regular Members>**

The Regular members shall be organizations. The qualification as the Regular member shall be to donate the annual fee of USD 1,500, to contribute to the IERE activities such as to take the initiative in hosting or co-hosting General Meetings and Workshops, and to be actively involved with the activities of IERE.

The Regular members shall receive the following benefits:

- Organizing the IERE conferences with the support from the Central Office
- Proposing the activities as set forth in Article 10 of the Bylaws
- Participating in all the IERE activities as set forth in Article 10 of the Bylaws.
- Accessing exclusive information via the IERE website

#### **<Academia Members>**

The Academia members shall be academic organizations. The qualification as the Academia member shall be to donate the annual fee of USD 500 and to be actively involved in the activities of IERE.

The Academia members shall receive the same treatment as the Regular members.

#### <Individual Members>

The Individual members shall be recommended and approved by the Board, considering the merit, and contribution to the activities of IERE. The membership fee shall be USD 100 or may be waived by a decision of the Board.

The Individual members shall receive the same treatment as the Regular members.

#### **Bylaw Article 2: Payment of Membership Fees**

- 1) The payment of membership fee shall be made in US dollars, or in the currency of the country where the Central Office is located and operates. The payment is also supposed to be completed before the end of February of the new fiscal year.
- 2) The Secretary General will send a reminder to the members if the payment is not completed by the deadline without any prior notice. The membership may be suspended if three (3) months are passed since the deadline and the payment is not completed.
- 3) The membership fee shall not be refunded if a member is removed or if a membership is suspended at any time.
- 4) The membership fee for a new member who registers between July 1 and December 31 shall be reduced to half for that fiscal year only.

#### **Bylaw Article 3: Suspension of Membership**

If membership is suspended, the member shall no longer have access to IERE information or services. If the member fails to notify the Central Office of their intention to reinstate membership within one year from the date of suspension, the member may be removed from IERE.

#### **Bylaw Article 4: Removal from Membership**

- 1) When the Board decides to remove a member from the IERE membership, the Secretary General shall send a written notice to the member. The decision shall take effect on the date the notice is dispatched. The member shall have an opportunity to explain their case to the Board before a final decision is made.
- 2) A notice of voluntary withdrawal from IERE membership shall be submitted in writing to the Secretary General. Upon receipt, the Secretary General shall report it to the Board and send a formal notice of removal to the withdrawing member. All rights and obligations shall remain with the member until the notice of removal is dispatched.

**Bylaw Article 5: General Meeting**

## &lt;Intervals of the General Meetings&gt;

The General Meeting shall be held approximately every 12 months, prior to the beginning of the new fiscal year.

## &lt;Agenda of the General Meeting&gt;

The agenda of the General Meeting shall be drafted by the Chair and approved by the Board, which has the right to suggest modifications or to decline certain oral contributions if the number is deemed excessive.

## &lt;Technical Sessions&gt;

CEOs and leading scientists may be invited to the technical sessions to discuss strategic approaches to research and development.

**Bylaw Article 6: Board**

The Board members shall be elected from among the representatives of the Executive members by vote, in accordance with Article 12 of the Bylaws.

For the time being, other details shall be based on the following guidelines.

- Two-year term
- Reelection permitted

**Bylaw Article 7: Chair and Vice Chair**

For the time being, details shall be based on the following guidelines.

## &lt;Chair of IERE&gt;

- Two-year term (reelection permitted up to three consecutive terms)
- Presides General Meeting and Board Meeting
- Speaks to the outside for IERE

## &lt;Vice Chair of IERE &gt;

- Two-year term (reelection permitted up to three consecutive terms)
- Coordinate various activities of IERE

**Bylaw Article 8: Treasurer**

For the time being, details shall be based on the following guidelines.

- Two-year term (reelection permitted up to three consecutive terms)

- The Treasurer is accountable to the Board.

#### **Bylaw Article 9: Advising Chair Emeritus**

The Advising Chair Emeritus is an advisor without voting rights who may be appointed by the recommendation of the Board. The Advising Chair Emeritus is eligible and encouraged to attend the Board meetings and make comments.

The Advising Chair Emeritus shall confirm, every two years at the Board Meeting, whether they wish to continue their active advisory role.

#### **Bylaw Article 10: Central Office**

The Central Office shall be located in Tokyo, Japan for the time being. It shall fulfill the following functions under the direction of the Secretary General.

- Maintain communications with representatives of registered member organizations and potential members
- Edit and maintain the IERE website
- Preserve documentation of IERE activities to ensure consistency
- Assist members in organizing formal meetings and sessions and provide necessary services
- Manage accounting and collect the membership fees
- Prepare an annual report of IERE that includes an activity report and financial statements for each fiscal year (The report shall be issued after approval by the Board.)
- Conduct other tasks to support the Chair and other Board members

The authority to recruit secretariat staff belongs to the Secretary General.

Office regulations and administrative procedures concerning important matters related to the operation of the Central Office shall be established by the Secretary General. The Secretary General shall submit or explain such regulations and procedures to the Board upon request.

#### **Bylaw Article 11: Activities**

The following authorized IERE activities are officially announced and organized by the Board:

- General Meeting (as set forth in Article III of the Statutes and Article 5 of the Bylaws)
- Workshop
  - To discuss important topics related to technological innovation at the expert level
- Webinar

To share the latest information which is valuable for members by presentations via the internet

- Working Group

To be established for a specified period to make investigation when an internationally unified position is needed with regard to specific issues

Other events or projects proposed by member may become official IERE activities if the Board recognizes their common benefit.

Handling information shall be as follows:

- 1) Information exchanged through IERE is regarded as open to all IERE members. Disclosure to the third party shall require prior written consent from the member(s) who provided the information.
- 2) The Board, Board members, Central Office and IERE members who provide information bear no responsibility for any direct, indirect or consequential damages resulting from the use of such information.

#### **Bylaw Article 12: Financial Matters**

The expenses of the Secretary General shall be borne by the organization to which they belong, for the time being.

In addition to registration fees and support from hosting organizations, donation from the members or non-members will be accepted to financially support the IERE activities.

Other financial matters shall be determined by the Board on a case-by-case basis.

#### **Bylaw Article 13: Election Procedure**

The election should be conducted by the Central Office under the supervision of the Secretary General.

The Board members, the Chair, the Vice Chair and the Treasurer shall be elected by postal vote. The terms “postal vote” shall include fax, email or any other form of written or electronic communication.

The successful candidates for Board members shall be those Executive members who receive top fifteen votes and more than half of the votes from all Executive members. The successful

candidates for the Chair, the Vice Chair and the Treasurer shall be those newly elected Board members who receive the largest number of votes, respectively.

#### **Bylaw Article 14: Governing Laws and Regulations**

The Statutes and Bylaws of IERE shall be governed by the laws and regulations of the country where the Central Office is located and operates.

Note: These Bylaws may be modified. The decision shall be made by a two-thirds majority vote of the Board with notice provided to the Board members at least one month in advance. (Article XI of the IERE Statutes)

#### Revision History

June 25, 2025: Revise the wording to be more concise, clear, and formal, without changing the meaning, to achieve overall uniformity

June 3, 2024: Removed annual free pass in Article 2

July 7, 2023: Added Regular member rights in Article 1

October 31, 2018: Added re-election terms of Chair and Vice Chair in Article 7

December 5, 2016: Removed website access method via entry points in Article 1

May 10, 2016: Added Regular member's right in Article 1

August 8, 2014: Various revisions and additions in Articles 2 and 12

- Article 2: Revised due date for membership fees and added annual free pass
- Article 12: Added election conditions for Officers

May 25, 2012: Added election conditions for Board members in Article 12

November 20, 2005: Added Advising Chair Emeritus role in Article 6

November 23, 2003: Removed consecutive year limit for Board members in Article 6

May 22, 2003: Major revisions to Articles 1, 2, 6; added Article 12

- Article 1: Added Academia members category
- Article 2: Revised membership fee for new members registering between July 1 and December 31
- Article 6: Added reference article number
- Article 12: Election Procedure

January 29, 2001: Initial release